



Boiler/Furnace Tune-Up Addendum

Tune-up Checklist - Furnace/Boiler #1

Site Name	Date of Tune-up
Manufacturer	Service (Space Heating, Process, Domestic Hot Water)
Model Number	Annual Hours of Operation
Serial Number	Unit Input Capacity (MBH)
Company Performing Tune-up	Technician Performing Tune-up
<input type="checkbox"/> Measure pre/post combustion efficiency using electronic flue gas analyzer <input type="checkbox"/> Adjust combustion air flow and air intake as needed, reduce excessive stack temperatures <input type="checkbox"/> Adjust burner and gas input, manual or motorized draft controls <input type="checkbox"/> Clean burners, combustion chamber and heat exchanger surfaces <input type="checkbox"/> Complete visual inspection of system piping and installation <input type="checkbox"/> Include a copy of the combustion analyzer test (boilers only)	<input type="checkbox"/> Check safety controls <input type="checkbox"/> Check adequacy of combustion air intake <input type="checkbox"/> Check for proper venting <input type="checkbox"/> Check Draft Control Dampers <input type="checkbox"/> Clean and inspect burner nozzles

Tune-up Checklist - Furnace/Boiler #2

Site Name	Date of Tune-up
Manufacturer	Service (Space Heating, Process, Domestic Hot Water)
Model Number	Annual Hours of Operation
Serial Number	Unit Input Capacity (MBH)
Company Performing Tune-up	Technician Performing Tune-up
<input type="checkbox"/> Measure pre/post combustion efficiency using electronic flue gas analyzer <input type="checkbox"/> Adjust combustion air flow and air intake as needed, reduce excessive stack temperatures <input type="checkbox"/> Adjust burner and gas input, manual or motorized draft controls <input type="checkbox"/> Clean burners, combustion chamber and heat exchanger surfaces <input type="checkbox"/> Complete visual inspection of system piping and installation <input type="checkbox"/> Include a copy of the combustion analyzer test (boilers only)	<input type="checkbox"/> Check safety controls <input type="checkbox"/> Check adequacy of combustion air intake <input type="checkbox"/> Check for proper venting <input type="checkbox"/> Check Draft Control Dampers <input type="checkbox"/> Clean and inspect burner nozzles

Use this addendum for any additional boiler/furnace tune-ups you perform **at the same site**. Use additional copies as needed. On the Main Program Application or on Boiler/Furnace Tune-up Bonus Worksheet, you must enter the **total** number of boilers/furnaces by type and size (at the same site) so the total incentives can be correctly calculated and entered.



Boiler/Furnace Tune-Up Addendum

Tune-up Checklist - Furnace/Boiler #3

Site Name _____ Date of Tune-up _____

Manufacturer _____ Service (Space Heating, Process, Domestic Hot Water) _____

Model Number _____ Annual Hours of Operation _____

Serial Number _____ Unit Input Capacity (MBH) _____

Company Performing Tune-up _____ Technician Performing Tune-up _____

- | | |
|---|--|
| <input type="checkbox"/> Measure pre/post combustion efficiency using electronic flue gas analyzer | <input type="checkbox"/> Check safety controls |
| <input type="checkbox"/> Adjust combustion air flow and air intake as needed, reduce excessive stack temperatures | <input type="checkbox"/> Check adequacy of combustion air intake |
| <input type="checkbox"/> Adjust burner and gas input, manual or motorized draft controls | <input type="checkbox"/> Check for proper venting |
| <input type="checkbox"/> Clean burners, combustion chamber and heat exchanger surfaces | <input type="checkbox"/> Check Draft Control Dampers |
| <input type="checkbox"/> Complete visual inspection of system piping and installation | <input type="checkbox"/> Clean and inspect burner nozzles |
|
 | |
| <input type="checkbox"/> Include a copy of the combustion analyzer test (boilers only) | |

Tune-up Checklist - Furnace/Boiler #4

Site Name _____ Date of Tune-up _____

Manufacturer _____ Service (Space Heating, Process, Domestic Hot Water) _____

Model Number _____ Annual Hours of Operation _____

Serial Number _____ Unit Input Capacity (MBH) _____

Company Performing Tune-up _____ Technician Performing Tune-up _____

- | | |
|---|--|
| <input type="checkbox"/> Measure pre/post combustion efficiency using electronic flue gas analyzer | <input type="checkbox"/> Check safety controls |
| <input type="checkbox"/> Adjust combustion air flow and air intake as needed, reduce excessive stack temperatures | <input type="checkbox"/> Check adequacy of combustion air intake |
| <input type="checkbox"/> Adjust burner and gas input, manual or motorized draft controls | <input type="checkbox"/> Check for proper venting |
| <input type="checkbox"/> Clean burners, combustion chamber and heat exchanger surfaces | <input type="checkbox"/> Check Draft Control Dampers |
| <input type="checkbox"/> Complete visual inspection of system piping and installation | <input type="checkbox"/> Clean and inspect burner nozzles |
|
 | |
| <input type="checkbox"/> Include a copy of the combustion analyzer test (boilers only) | |

Use this addendum for any additional boiler/furnace tune-ups you perform **at the same site**. Use additional copies as needed. On the Main Program Application or on Boiler/Furnace Tune-up Bonus Worksheet, you must enter the **total** number of boilers/furnaces by type and size (at the same site) so the total incentives can be correctly calculated and entered.



Boiler/Furnace Tune-Up Addendum

Tune-up Checklist - Furnace/Boiler #5

Site Name _____ Date of Tune-up _____

Manufacturer _____ Service (Space Heating, Process, Domestic Hot Water) _____

Model Number _____ Annual Hours of Operation _____

Serial Number _____ Unit Input Capacity (MBH) _____

Company Performing Tune-up _____ Technician Performing Tune-up _____

- | | |
|---|--|
| <input type="checkbox"/> Measure pre/post combustion efficiency using electronic flue gas analyzer | <input type="checkbox"/> Check safety controls |
| <input type="checkbox"/> Adjust combustion air flow and air intake as needed, reduce excessive stack temperatures | <input type="checkbox"/> Check adequacy of combustion air intake |
| <input type="checkbox"/> Adjust burner and gas input, manual or motorized draft controls | <input type="checkbox"/> Check for proper venting |
| <input type="checkbox"/> Clean burners, combustion chamber and heat exchanger surfaces | <input type="checkbox"/> Check Draft Control Dampers |
| <input type="checkbox"/> Complete visual inspection of system piping and installation | <input type="checkbox"/> Clean and inspect burner nozzles |
|
 | |
| <input type="checkbox"/> Include a copy of the combustion analyzer test (boilers only) | |

Tune-up Checklist - Furnace/Boiler #6

Site Name _____ Date of Tune-up _____

Manufacturer _____ Service (Space Heating, Process, Domestic Hot Water) _____

Model Number _____ Annual Hours of Operation _____

Serial Number _____ Unit Input Capacity (MBH) _____

Company Performing Tune-up _____ Technician Performing Tune-up _____

- | | |
|---|--|
| <input type="checkbox"/> Measure pre/post combustion efficiency using electronic flue gas analyzer | <input type="checkbox"/> Check safety controls |
| <input type="checkbox"/> Adjust combustion air flow and air intake as needed, reduce excessive stack temperatures | <input type="checkbox"/> Check adequacy of combustion air intake |
| <input type="checkbox"/> Adjust burner and gas input, manual or motorized draft controls | <input type="checkbox"/> Check for proper venting |
| <input type="checkbox"/> Clean burners, combustion chamber and heat exchanger surfaces | <input type="checkbox"/> Check Draft Control Dampers |
| <input type="checkbox"/> Complete visual inspection of system piping and installation | <input type="checkbox"/> Clean and inspect burner nozzles |
|
 | |
| <input type="checkbox"/> Include a copy of the combustion analyzer test (boilers only) | |

Use this addendum for any additional boiler/furnace tune-ups you perform **at the same site**. Use additional copies as needed. On the Main Program Application or on Boiler/Furnace Tune-up Bonus Worksheet, you must enter the **total** number of boilers/furnaces by type and size (at the same site) so the total incentives can be correctly calculated and entered.



Boiler/Furnace Tune-Up Addendum

Tune-up Checklist - Furnace/Boiler #7

Site Name _____ Date of Tune-up _____

Manufacturer _____ Service (Space Heating, Process, Domestic Hot Water) _____

Model Number _____ Annual Hours of Operation _____

Serial Number _____ Unit Input Capacity (MBH) _____

Company Performing Tune-up _____ Technician Performing Tune-up _____

- | | |
|--|--|
| <input type="checkbox"/> Measure pre/post combustion efficiency using electronic flue gas analyzer
<input type="checkbox"/> Adjust combustion air flow and air intake as needed, reduce excessive stack temperatures
<input type="checkbox"/> Adjust burner and gas input, manual or motorized draft controls
<input type="checkbox"/> Clean burners, combustion chamber and heat exchanger surfaces
<input type="checkbox"/> Complete visual inspection of system piping and installation

<input type="checkbox"/> Include a copy of the combustion analyzer test (boilers only) | <input type="checkbox"/> Check safety controls
<input type="checkbox"/> Check adequacy of combustion air intake
<input type="checkbox"/> Check for proper venting
<input type="checkbox"/> Check Draft Control Dampers
<input type="checkbox"/> Clean and inspect burner nozzles |
|--|--|

Tune-up Checklist - Furnace/Boiler #8

Site Name _____ Date of Tune-up _____

Manufacturer _____ Service (Space Heating, Process, Domestic Hot Water) _____

Model Number _____ Annual Hours of Operation _____

Serial Number _____ Unit Input Capacity (MBH) _____

Company Performing Tune-up _____ Technician Performing Tune-up _____

- | | |
|--|--|
| <input type="checkbox"/> Measure pre/post combustion efficiency using electronic flue gas analyzer
<input type="checkbox"/> Adjust combustion air flow and air intake as needed, reduce excessive stack temperatures
<input type="checkbox"/> Adjust burner and gas input, manual or motorized draft controls
<input type="checkbox"/> Clean burners, combustion chamber and heat exchanger surfaces
<input type="checkbox"/> Complete visual inspection of system piping and installation

<input type="checkbox"/> Include a copy of the combustion analyzer test (boilers only) | <input type="checkbox"/> Check safety controls
<input type="checkbox"/> Check adequacy of combustion air intake
<input type="checkbox"/> Check for proper venting
<input type="checkbox"/> Check Draft Control Dampers
<input type="checkbox"/> Clean and inspect burner nozzles |
|--|--|

Use this addendum for any additional boiler/furnace tune-ups you perform **at the same site**. Use additional copies as needed. On the Main Program Application or on Boiler/Furnace Tune-up Bonus Worksheet, you must enter the **total** number of boilers/furnaces by type and size (at the same site) so the total incentives can be correctly calculated and entered.