



## Boiler/Furnace Tune-Up Addendum

### Tune-up Checklist - Furnace/Boiler #1

Site Name \_\_\_\_\_ Date of Tune-up \_\_\_\_\_

Manufacturer \_\_\_\_\_ Type (Hot Water Boiler, High/Low Pressure Steam Boiler, Furnace, RTU) \_\_\_\_\_

Model Number \_\_\_\_\_ Annual Hours of Operation \_\_\_\_\_

Serial Number \_\_\_\_\_ Unit Input Capacity (MBH) \_\_\_\_\_

Company Performing Tune-up \_\_\_\_\_ Technician Performing Tune-up \_\_\_\_\_

- |   |  |
|---|--|
| <input type="checkbox"/> Measure pre/post combustion efficiency using electronic flue gas analyzer                | <input type="checkbox"/> Check safety controls                   |
| <input type="checkbox"/> Adjust combustion air flow and air intake as needed, reduce excessive stack temperatures | <input type="checkbox"/> Check adequacy of combustion air intake |
| <input type="checkbox"/> Adjust burner and gas input, manual or motorized draft controls                          | <input type="checkbox"/> Check for proper venting                |
| <input type="checkbox"/> Clean burners, combustion chamber and heat exchanger surfaces                            | <input type="checkbox"/> Check Draft Control Dampers             |
| <input type="checkbox"/> Complete visual inspection of system piping and installation                             | <input type="checkbox"/> Clean and inspect burner nozzles        |
| <br>  |  |
| <input type="checkbox"/> Include a copy of the combustion analyzer test (boilers only)                            |  |

### Tune-up Checklist - Furnace/Boiler #2

Site Name \_\_\_\_\_ Date of Tune-up \_\_\_\_\_

Manufacturer \_\_\_\_\_ Type (Hot Water Boiler, High/Low Pressure Steam Boiler, Furnace, RTU) \_\_\_\_\_

Model Number \_\_\_\_\_ Annual Hours of Operation \_\_\_\_\_

Serial Number \_\_\_\_\_ Unit Input Capacity (MBH) \_\_\_\_\_

Company Performing Tune-up \_\_\_\_\_ Technician Performing Tune-up \_\_\_\_\_

- |   |  |
|---|--|
| <input type="checkbox"/> Measure pre/post combustion efficiency using electronic flue gas analyzer                | <input type="checkbox"/> Check safety controls                   |
| <input type="checkbox"/> Adjust combustion air flow and air intake as needed, reduce excessive stack temperatures | <input type="checkbox"/> Check adequacy of combustion air intake |
| <input type="checkbox"/> Adjust burner and gas input, manual or motorized draft controls                          | <input type="checkbox"/> Check for proper venting                |
| <input type="checkbox"/> Clean burners, combustion chamber and heat exchanger surfaces                            | <input type="checkbox"/> Check Draft Control Dampers             |
| <input type="checkbox"/> Complete visual inspection of system piping and installation                             | <input type="checkbox"/> Clean and inspect burner nozzles        |
| <br>  |  |
| <input type="checkbox"/> Include a copy of the combustion analyzer test (boilers only)                            |  |

Use this addendum for any additional boiler/furnace tune-ups you perform **at the same site**. Use additional copies as needed. On the Main Program Application or on Boiler/Furnace Tune-up Bonus Worksheet, you must enter the **total** number of boilers/furnaces by type and size (at the same site) so the total incentives can be correctly calculated and entered.



## Boiler/Furnace Tune-Up Addendum

### Tune-up Checklist - Furnace/Boiler #3

Site Name	Date of Tune-up
Manufacturer	Type (Hot Water Boiler, High/Low Pressure Steam Boiler, Furnace, RTU)
Model Number	Annual Hours of Operation
Serial Number	Unit Input Capacity (MBH)
Company Performing Tune-up	Technician Performing Tune-up
<input type="checkbox"/> Measure pre/post combustion efficiency using electronic flue gas analyzer <input type="checkbox"/> Adjust combustion air flow and air intake as needed, reduce excessive stack temperatures <input type="checkbox"/> Adjust burner and gas input, manual or motorized draft controls <input type="checkbox"/> Clean burners, combustion chamber and heat exchanger surfaces <input type="checkbox"/> Complete visual inspection of system piping and installation  <input type="checkbox"/> Include a copy of the combustion analyzer test (boilers only)	<input type="checkbox"/> Check safety controls <input type="checkbox"/> Check adequacy of combustion air intake <input type="checkbox"/> Check for proper venting <input type="checkbox"/> Check Draft Control Dampers <input type="checkbox"/> Clean and inspect burner nozzles

### Tune-up Checklist - Furnace/Boiler #4

Site Name	Date of Tune-up
Manufacturer	Type (Hot Water Boiler, High/Low Pressure Steam Boiler, Furnace, RTU)
Model Number	Annual Hours of Operation
Serial Number	Unit Input Capacity (MBH)
Company Performing Tune-up	Technician Performing Tune-up
<input type="checkbox"/> Measure pre/post combustion efficiency using electronic flue gas analyzer <input type="checkbox"/> Adjust combustion air flow and air intake as needed, reduce excessive stack temperatures <input type="checkbox"/> Adjust burner and gas input, manual or motorized draft controls <input type="checkbox"/> Clean burners, combustion chamber and heat exchanger surfaces <input type="checkbox"/> Complete visual inspection of system piping and installation  <input type="checkbox"/> Include a copy of the combustion analyzer test (boilers only)	<input type="checkbox"/> Check safety controls <input type="checkbox"/> Check adequacy of combustion air intake <input type="checkbox"/> Check for proper venting <input type="checkbox"/> Check Draft Control Dampers <input type="checkbox"/> Clean and inspect burner nozzles

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## Boiler/Furnace Tune-Up Addendum

### Tune-up Checklist - Furnace/Boiler #5

Site Name \_\_\_\_\_ Date of Tune-up \_\_\_\_\_

Manufacturer \_\_\_\_\_ Type (Hot Water Boiler, High/Low Pressure Steam Boiler, Furnace, RTU) \_\_\_\_\_

Model Number \_\_\_\_\_ Annual Hours of Operation \_\_\_\_\_

Serial Number \_\_\_\_\_ Unit Input Capacity (MBH) \_\_\_\_\_

Company Performing Tune-up \_\_\_\_\_ Technician Performing Tune-up \_\_\_\_\_

- |   |  |
|---|--|
| <input type="checkbox"/> Measure pre/post combustion efficiency using electronic flue gas analyzer                | <input type="checkbox"/> Check safety controls                   |
| <input type="checkbox"/> Adjust combustion air flow and air intake as needed, reduce excessive stack temperatures | <input type="checkbox"/> Check adequacy of combustion air intake |
| <input type="checkbox"/> Adjust burner and gas input, manual or motorized draft controls                          | <input type="checkbox"/> Check for proper venting                |
| <input type="checkbox"/> Clean burners, combustion chamber and heat exchanger surfaces                            | <input type="checkbox"/> Check Draft Control Dampers             |
| <input type="checkbox"/> Complete visual inspection of system piping and installation                             | <input type="checkbox"/> Clean and inspect burner nozzles        |
| <br>  |  |
| <input type="checkbox"/> Include a copy of the combustion analyzer test (boilers only)                            |  |

### Tune-up Checklist - Furnace/Boiler #6

Site Name \_\_\_\_\_ Date of Tune-up \_\_\_\_\_

Manufacturer \_\_\_\_\_ Type (Hot Water Boiler, High/Low Pressure Steam Boiler, Furnace, RTU) \_\_\_\_\_

Model Number \_\_\_\_\_ Annual Hours of Operation \_\_\_\_\_

Serial Number \_\_\_\_\_ Unit Input Capacity (MBH) \_\_\_\_\_

Company Performing Tune-up \_\_\_\_\_ Technician Performing Tune-up \_\_\_\_\_

- |   |  |
|---|--|
| <input type="checkbox"/> Measure pre/post combustion efficiency using electronic flue gas analyzer                | <input type="checkbox"/> Check safety controls                   |
| <input type="checkbox"/> Adjust combustion air flow and air intake as needed, reduce excessive stack temperatures | <input type="checkbox"/> Check adequacy of combustion air intake |
| <input type="checkbox"/> Adjust burner and gas input, manual or motorized draft controls                          | <input type="checkbox"/> Check for proper venting                |
| <input type="checkbox"/> Clean burners, combustion chamber and heat exchanger surfaces                            | <input type="checkbox"/> Check Draft Control Dampers             |
| <input type="checkbox"/> Complete visual inspection of system piping and installation                             | <input type="checkbox"/> Clean and inspect burner nozzles        |
| <br>  |  |
| <input type="checkbox"/> Include a copy of the combustion analyzer test (boilers only)                            |  |

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## Boiler/Furnace Tune-Up Addendum

### Tune-up Checklist - Furnace/Boiler #7

Site Name \_\_\_\_\_ Date of Tune-up \_\_\_\_\_

Manufacturer \_\_\_\_\_ Type (Hot Water Boiler, High/Low Pressure Steam Boiler, Furnace, RTU) \_\_\_\_\_

Model Number \_\_\_\_\_ Annual Hours of Operation \_\_\_\_\_

Serial Number \_\_\_\_\_ Unit Input Capacity (MBH) \_\_\_\_\_

Company Performing Tune-up \_\_\_\_\_ Technician Performing Tune-up \_\_\_\_\_

- |   |  |
|---|--|
| <input type="checkbox"/> Measure pre/post combustion efficiency using electronic flue gas analyzer                | <input type="checkbox"/> Check safety controls                   |
| <input type="checkbox"/> Adjust combustion air flow and air intake as needed, reduce excessive stack temperatures | <input type="checkbox"/> Check adequacy of combustion air intake |
| <input type="checkbox"/> Adjust burner and gas input, manual or motorized draft controls                          | <input type="checkbox"/> Check for proper venting                |
| <input type="checkbox"/> Clean burners, combustion chamber and heat exchanger surfaces                            | <input type="checkbox"/> Check Draft Control Dampers             |
| <input type="checkbox"/> Complete visual inspection of system piping and installation                             | <input type="checkbox"/> Clean and inspect burner nozzles        |
| <br>  |  |
| <input type="checkbox"/> Include a copy of the combustion analyzer test (boilers only)                            |  |

### Tune-up Checklist - Furnace/Boiler #8

Site Name \_\_\_\_\_ Date of Tune-up \_\_\_\_\_

Manufacturer \_\_\_\_\_ Type (Hot Water Boiler, High/Low Pressure Steam Boiler, Furnace, RTU) \_\_\_\_\_

Model Number \_\_\_\_\_ Annual Hours of Operation \_\_\_\_\_

Serial Number \_\_\_\_\_ Unit Input Capacity (MBH) \_\_\_\_\_

Company Performing Tune-up \_\_\_\_\_ Technician Performing Tune-up \_\_\_\_\_

- |   |  |
|---|--|
| <input type="checkbox"/> Measure pre/post combustion efficiency using electronic flue gas analyzer                | <input type="checkbox"/> Check safety controls                   |
| <input type="checkbox"/> Adjust combustion air flow and air intake as needed, reduce excessive stack temperatures | <input type="checkbox"/> Check adequacy of combustion air intake |
| <input type="checkbox"/> Adjust burner and gas input, manual or motorized draft controls                          | <input type="checkbox"/> Check for proper venting                |
| <input type="checkbox"/> Clean burners, combustion chamber and heat exchanger surfaces                            | <input type="checkbox"/> Check Draft Control Dampers             |
| <input type="checkbox"/> Complete visual inspection of system piping and installation                             | <input type="checkbox"/> Clean and inspect burner nozzles        |
| <br>  |  |
| <input type="checkbox"/> Include a copy of the combustion analyzer test (boilers only)                            |  |

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