

# Quality Application Bonus

## PROGRAM OVERVIEW

With the 2022 Quality Application Bonus Program, the DTE Energy Efficiency Program for Business seeks to reward Trade Allies who demonstrate superior customer service by completing and submitting the online application and supporting paperwork for their customers.

Between May 1, 2022 and November 30, 2022, eligible Trade Allies can accrue cash rewards for preparing and submitting complete paid final applications, on behalf of their customers, for projects that result in a paid incentive of at least \$1,000 prior to applying eligible bonuses. All final applications must be submitted by November 30, 2022 to be eligible for the bonus. The amount of the reward will be determined by the amount of the final, paid incentive for each eligible final application, as shown in the table on the following page. Quality Application Bonuses are calculated according to paid incentives and whether a reservation and final, or final-only, application is submitted. Final-only applications will receive 50% of the available bonus.

Bonus dollars will be paid monthly, with a check payable to each DNV Trade Ally. The check amount will reflect the sum of a Trade Ally's accrued monthly rewards for all qualifying reservation and final applications reviewed between the bonus campaign's launch and November 30, 2022. Any final application submitted by a DNV Trade Ally prior to May 1, 2022 or after November 30, 2022 will not qualify for a reward. Any projects previously applied for and cancelled will not qualify for a reward.

To apply, within in the Online Application select the Measure entry tab. In the search box, type the word "bonus". Then select the Quality Application Bonus measure.

## ELIGIBILITY

Eligible participants in the 2022 Trade Ally Quality Application Bonus Program must:

- Be a DNV Trade Ally in good standing and remain in good standing throughout the 2022 program year
- Apply via the Online Application (only Online Application submissions will qualify)

## REWARD REQUIREMENTS

The following requirements must be met before a reservation application (when applicable) and final application can qualify for a DNV Trade Ally Quality Application Bonus:

- **The Quality Application Review Form (found on back) must be filled out and submitted via the Online Application.**
- The reservation application (when applicable) and final application must include all required documentation, information and signatures at the time of submittal (see back).
- The reservation application (when applicable) and final application must be filled out and submitted via the Online Application by the DNV Trade Ally, on behalf of the customer, from the DNV Trade Ally's email address or return address.
- The DNV Trade Ally's information must be listed in the "Primary Contractor/Distributor Information" field on the final application.
- The final application must result in a paid project.
- Reservation applications, when applicable must be submitted and reserved before final applications are submitted.
- Applications are ineligible if submitted for the same location within 60 days.
- Applications that meet all pre and final review requirements, but do not meet forecast accuracy criteria will be eligible for 50% of the available bonus.
- Any additional information requested by the DTE Energy Efficiency Program for Business team must be provided within two (2) business days of the request.

Incomplete applications and applications submitted directly by customers or subcontractors will not qualify for a DNV Trade Ally Quality Application Bonus.

The 2022 DTE Trade Ally Quality Application Bonus Program may be combined with other DTE Energy Efficiency Program for Business bonus programs. However, Quality Application Bonus Program incentives are calculated from the paid base incentive total, which does not include eligible bonuses.

## Contact us

phone: **866.796.0512** (option 3)  
email: **dtesaveenergy@dnv.com**

web: **dnvtradeally.com**  
apply: **dteonlineapplication.com**

# QUALITY APPLICATION BONUS PROGRAM REVIEW FORM

Project Number \_\_\_\_\_

Project Name \_\_\_\_\_

Customer Name \_\_\_\_\_

Trade Ally Name \_\_\_\_\_

Incentive Requested \_\_\_\_\_

**PASS Pre-Review**

- Customer info (phone, contact, email, Tax ID #)
- Estimated completion date
- Measures in OA complete
- Account number and address verified
- App submitted by DNV Trade Ally

**FAIL Notes:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

**PASS Technical Review**

- Product spec sheets for every measure\*
- Quote (if applicable) custom only
- Existing quantity (count & incentive) totals +/- 10%
- No duplicate applications/work completed

**FAIL Notes:**

6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_

**Forecast Accuracy**

**PASS Admin Review**

- Completed application received +/- 30 days of estimated completion date

**FAIL Notes:**

10. \_\_\_\_\_

**Final-Review**

**PASS Admin Review**

- Accurate W-9 for all payees
- All customer signatures
- Account number and address verified
- App submitted by Trade Ally
- Total project cost
- Actual project completion date

**FAIL Notes:**

11. \_\_\_\_\_
12. \_\_\_\_\_
13. \_\_\_\_\_
14. \_\_\_\_\_
15. \_\_\_\_\_
16. \_\_\_\_\_

**PASS Technical Review**

- Incentive over \$1,000
- Product spec sheets for every measure\*
- Invoices
- Existing quantity (count & incentive) totals +/- 10%
- Quantity equals reserved and/or installed measures

**FAIL Notes:**

17. \_\_\_\_\_
18. \_\_\_\_\_
19. \_\_\_\_\_
20. \_\_\_\_\_
21. \_\_\_\_\_

**TRADE ALLY QUALITY APPLICATION BONUS**

Total Incentive Paid	Reservation and Final	Final Only
\$1,000 – 4,999	\$100	\$50
\$5,000 – 9,999	\$500	\$250
\$10,000 – 19,999	\$1,000	\$500
\$20,000 and up	\$2,000	\$1,000

**IMPORTANT NOTES:**

**\*Submit additional documentation per measure as required in the catalog.**

**This Quality Application Review Form must be filled out and submitted via the Online Application.**

**No previous applications may be submitted for this project.**

**All applications, including online applications must include all of the above to be eligible for the Quality Application Bonus.**